



COMPTROLLER GENERAL OF THE UNITED STATES
WASHINGTON 25

February 16, 1953

TO: Heads of all Departments and Agencies

SUBJECT: Terminal leave payments to employees in grade GS-15 and above who left the Federal Service during the period November 1, 1952, to February 15, 1953.

It is requested that the General Accounting Office be furnished information as indicated below concerning all employees of your department or agency subject to the Act of December 21, 1944, 58 Stat. 845, in grade GS-15 and above, who left the service during the period November 1, 1952, to February 15, 1953, and received terminal leave payments of \$1,000 or more. The information should not be limited to employees under the Classification Act but should include all officials or employees with salary rates comparable to grade GS-15 or higher who received payment for accrued leave. (See 25 Comp. Gen. 211, 213.) The information should be submitted in the following form:

<u>Name</u>	<u>Title</u>	<u>Place of Duty</u>	<u>Grade</u>	<u>Rate of Annual Compensation</u>	<u>Date of Termination</u>	<u>No. of days of Terminal Leave</u>	<u>Amount Paid for Terminal Leave</u>
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The information is being compiled at the request of the Committee on Appropriations, House of Representatives, and is to be submitted to the Director of Audits, General Accounting Office, no later than February 27, 1953.


Acting Comptroller General
of the United States